

VIA
Ildridgehay & Alton and Ashleyhay Parish
Neighbourhood Plan

Minutes of the 10th meeting of the Steering Committee held on Tuesday, October 29th 2013 at 7pm in the Village Corn Store.

Present: Anna Bristow, Nick Bristow, Ros Hallam, Hazel Haslam, Dudley Ibbett, Glynis Ibbett, Jill Matthews, Pete Matthews, Eric Matkin, Martin Redman, Jane Smith, Michael Smith, David Taylor, Val Taylor, John Wiltshire and Muff Wiltshire.

1. **Apologies for absence:** Elspeth Butterworth, Simon Butterworth, Diane Kerry, Malcolm Kerry, Robert Tatler and Val Whitley.
2. **Minutes of previous meeting.** John Wiltshire opened the meeting. Jane had amended the date of the previous Minutes at item 2. From July 27th to August 27th. All agreed the minutes of the meeting held on September 27th were a true and accurate record and they were signed by John. The notes of the Special Meeting held on October 9th were also agreed and signed by John.
3. **Matters arising:**
 - a. Bob Keith had been in touch and Jane had replied that we would be asking him to look at the draft plan in the near future.
 - b. Muff thanked Hazel for the young people's comments and Jill for the comments from local businesses.
4. **Reports:**
 - a. **Treasurer.** Michael reported that, to date, we have £925.00 remaining of the grant from DCLG. We are well within budget and even with the estimated £477.00 costs for future meetings, printing etc., we should have around £448.00 left.
 - b. **Questionnaire comments analysis.** Anna reported that, following the recent working group meetings to categorise comments, she and Ros had put together some data sheets, which had been circulated for tonight's meeting. There were lots of interesting comments, which indicated strong feelings about some issues and would amount to evidence for our policies. Muff reminded the meeting that Bob Keith felt it important that we inform the community of the questionnaire results. It was agreed that this could be achieved by using the PC website and newsletter. VIA could also produce a flyer thanking everyone for participating and giving a selection of comments. It was agreed that the flyer be delivered at the same time as the newsletter by VIA local distributor volunteers, sometime within the next few weeks. It was also agreed that a pre-Christmas public event in the church would be a good way of keeping the community informed.
 - c. **Writing group.** John reported that the writing group had met on October 23rd and had agreed to meet again on November 5th. The group were to continue expanding the draft plan, looking at a vision for the area, writing policies and justification statements. The questionnaire is part of our evidence base but we also have a mass of information from other areas, which will lead to policies. Glynis asked for any art or literature relating to the area to help with the valued landscape and a local artist and poet were mentioned. Martin agreed to send some visitor comments to Anna from his guest book at Sycamore Barns. The draft plan is constantly changing and it was agreed to circulate it after the next writing group meeting, rather than each time an item was added. John asked that people comment as soon as possible so that we might have the plan ready for consultation by the end of November. Suggested policy topics are:
 - Countryside protection
 - Siting, design and scale

- New business development
- Housing, to include flexible use
- Community facilities and community forum
- Transport
- Renewable/green energy

d. Community group and village pub. Jill reported that the community group had met and discussed traffic and highways issues, (including some issues on this subject arising from the questionnaire) and parking for the church. Jill had contacted DCC Highways department and it seems pre-planning advice is available. Pete had done some research on community assets and explained that, if the pub is registered as such, it allows time (up to 6 months) for the community to source funding, should they wish to buy it. It does not however, give the community a preferential right over the purchase. Jane had established that Derek Stafford was the officer in charge of the AVBC Register of Community Assets. Looking at the list of bodies eligible to nominate a community asset, it would seem that the Parish Council is the appropriate body in this case. There was some discussion as to having two separate assets and it was agreed to nominate the Black Swan as one asset and it's car park as another. It was agreed that it would be on the agenda at the next PC meeting on November 13th and a member of the community group would attend with draft nomination forms.

5. AVBC Draft Core Strategy pre-submission consultation. This document is now in the second round of consultation and we have the opportunity to comment but only as to it being **legally compliant** (prepared in accordance with statute and regulations, and **sound** (that its content is positively prepared, justifies, effective and consistent with national planning policy). The deadline for commenting is 4.30pm on November 29th. Ros had looked at some of the policies and had noted a few changes to the countryside policy.

6. Dates for next meetings:

- a. **Writing group.** The group will meet on November 5th at 7.30pm at Beech House, Idridgehay.
- b. **Church community event.** It was agreed to organise a "Neighbourhood Plan Christmas Social" in the church on December 18th at 7.30pm.

7. Any other business:

- a. **Red lights at Alport Heights.** Jane had been given a contact email address for the police regarding the red lights and this would be circulated.
- b. **Church Christmas events.** Jill passed around a leaflet advertising the forthcoming Christmas Fayre at the end of November and told the meeting there would be a carol service in the church on Christmas Eve.

9. The next meeting will be at the Village Corn Store at 7pm on **Wednesday 27th November.**

The meeting closed at 8.15pm

Signed as a true and accurate record.

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Date.....