

Can I Name my House without Contacting the Council?

The Council has jurisdiction over the naming of individual properties. The Council only has powers to name streets and number properties onto streets. A property owner can name their property without contacting the Council as long as it does not conflict with an existing property name in that locality. If your property/house has a number this must still be displayed and referred to in any correspondence; for example:

'My House'
1 My Road (official address)
Town
County
Postcode

How do I Name my House?

Once you have decided to name your property/house it is suggested that you ask the Council if they have any objection to the house name that you wish to use.

If they have no objection the Council will notify the Council's Registration Section and Revenue Section, emergency services and statutory undertakers, such as Gas Electric and Severn Trent Water of the new address.

Developing a Single Property/Small Development - How do I Number Properties?

If you are a developer of a new property (single or small development), you should contact us as soon as you commence work on site. A single or small development will usually be named or numbered into the existing street.

Any new schemes are considered in consultation with the Royal Mail, Ward Members and the Town/Parish Council in which they are located. In some cases there may be a requirement for Committee approval of the proposed naming / numbering suggestions.

Once the new house numbers/street names are allocated the information is then sent to public utilities, emergency services, Land Registry, and relevant Council services. You will also be sent a copy of the registered address from which we would ask you to inform your prospective purchasers of their new property address.

Developing a Large Estate - How do I Name New Streets and Number Properties?

If you are a developer of a large estate, you should contact us as soon as you commence work on site so that we can process the naming of any new streets and the numbering of your new properties without delay. We will check your suggested street names for duplication in the local area and forward them to Royal Mail Ward Members and the Town/Parish Council in which they are located for consultation. In some cases there may be a requirement for Committee approval of the proposed naming / numbering suggestions.

The information is then sent to public utilities, emergency services, Land Registry and relevant Council services. You will also be sent a copy of the naming and numbering scheme from which we would ask you to inform all your prospective purchasers of their new property address. Where appropriate, you will be asked to provide new street nameplates to our standard design.