

## VIA Timetable

Action	Timescale
Parish council agree to support Neighbourhood Plan	14 <sup>th</sup> November 2012
Public meeting in church to publicise	January 15 <sup>th</sup> 2013
Steering Committee formation meeting	January 24 <sup>th</sup>
PC Initial visit to AVBC	February 7 <sup>th</sup>
Steering Committee meeting – Set up working groups: Economic, Infrastructure and Environmental	February 26 <sup>th</sup>
First Working group meetings-general ideas	March 6 <sup>th</sup> & 7 <sup>th</sup>
PC Formal application to AVBC to define Plan area	March 13 <sup>th</sup>
Steering Committee meeting – base line buildings survey	March 28 <sup>th</sup>
Base line information collection	April – May
Working group meetings – base data - housing, business, infrastructure, environment	April 10 <sup>th</sup> & 11 <sup>th</sup>
Distributed household letter & carried out building survey	April 14 <sup>th</sup> – April 30 <sup>th</sup>
End of advertisement period for AVBC	April 26 <sup>th</sup>
Steering Committee meeting – planning questionnaire and community involvement	April 30 <sup>th</sup>
Working group meetings –to help identify Key Issues and options for questionnaire	May 9 <sup>th</sup> & 16 <sup>th</sup>
AVBC Main Council meeting	May 15 <sup>th</sup>
Delegated powers meeting. VIA plan on Agenda	May 23 <sup>rd</sup>
Distribute flyers for public meeting	May 23 <sup>rd</sup> – June 8 <sup>th</sup>
Steering Committee meeting - formulate Options for questionnaire and establish questionnaire working group	May 30 <sup>th</sup>
Environment and Economic Working Groups meetings – questionnaire and public meeting planning	June 5 <sup>th</sup> & 6 <sup>th</sup>
Public meeting in church to update residents, identify key issues and publicise questionnaire	June 19 <sup>th</sup>
Questionnaire working group	June 23 <sup>rd</sup>
Steering Committee meeting – finalise questionnaire	June 25 <sup>th</sup>
Questionnaire Group meetings	July 1 <sup>st</sup> & July 18 <sup>th</sup>
Pilot Questionnaire trialled	July 4 <sup>th</sup> – 18 <sup>th</sup>
Meeting with Bob Keith, RTPI Planning Aid England	July 3 <sup>rd</sup>
VIA publicity stall at Idridgehay Church Fete	July 21 <sup>st</sup>
Steering Committee meeting	July 25 <sup>th</sup>
Working Group meetings	July 31 <sup>st</sup> , August 5 <sup>th</sup> , August 19 <sup>th</sup>
Distribute questionnaire	August 10 <sup>th</sup> or as soon after as possible
Steering Committee meeting	August 27 <sup>th</sup>
Training session with Bob Keith	August 31 <sup>st</sup>
Collect questionnaires and analyse	From September 6 <sup>th</sup> to end September
Steering Committee meeting	September 25 <sup>th</sup>
Questionnaire Group meeting	October 1 <sup>st</sup>
Questionnaire report meeting	October 9 <sup>th</sup>
Questionnaire comments meetings	October 14 <sup>th</sup> and 15 <sup>th</sup>
Writing group meeting: Prepare Draft Plan policies	October 23 <sup>rd</sup>
Steering Committee meeting	October 29 <sup>th</sup>
Writing Group meetings	November 5 <sup>t</sup> , 14 <sup>t</sup> , 19 <sup>th</sup>
Meet Bob Keith to discuss Draft Plan	November 26 <sup>th</sup>
Meet AVBC planning to informally discuss Draft Plan	November 26 <sup>th</sup>
Steering Committee meeting	November 27 <sup>th</sup>
VIA Christmas Social to report questionnaire results and publicise Draft Plan	December 18 <sup>th</sup>
Meeting with Bob Keith to discuss policies	January 3 <sup>rd</sup> 2014
Steering Group meeting	January 8 <sup>th</sup>
Meeting with AVBC to discuss policies	January 16 <sup>th</sup>
Writing group meeting	January 22 <sup>nd</sup>
Steering Committee meeting	February 5 <sup>th</sup>
IAA Parish Council meeting to approve Draft Plan as a basis for consultation	March 12 <sup>th</sup>
Submit Draft Plan for consultation	March 28 <sup>th</sup> – May 9 <sup>th</sup> six weeks consultation period
Drop-in Sessions for local discussion of Draft Plan	April 4 <sup>th</sup> evening and April 5 <sup>th</sup> morning
Steering Committee meeting	May 21 <sup>st</sup>

Writing Group meetings	May 28 <sup>th</sup> , June 3 <sup>rd</sup> , June 20 <sup>th</sup> , June 26 <sup>th</sup>
Steering Committee meeting	July 2 <sup>nd</sup>
Idridgehay Church Fete	July 20 <sup>th</sup>
Steering Committee meeting	August 6 <sup>th</sup>
Steering Committee meeting	September 23 <sup>rd</sup>
Steering Committee meeting	October 29 <sup>th</sup>
Planned Christmas Social	December 10 <sup>th</sup>
Proposed Social to publicise referendum	when appropriate