

VIA
Ildridgehay & Alton and Ashleyhay Parish
Neighbourhood Plan

Minutes of the 16th meeting of the Steering Committee held on Wednesday, July 2nd 2014 at 7.00pm in the Village Corn Store.

Present: Nick Bristow, Hazel Haslam, Dudley Ibbett, Eric Matkin, Jane Smith, Michael Smith, Robert Tatler, Val Taylor, John Wiltshire and Muff Wiltshire.

1. **Apologies for absence:** Anna Bristow, Simon Butterworth, Ros Hallam, Glynis Ibbett, Jill Matthews, Pete Matthews and David Taylor.
2. **Minutes of previous meeting.** John Wiltshire opened the meeting. All agreed the minutes of the meeting held on May 21st were a true and accurate record and John signed them.
3. **Matters arising:**
 - a) Jane had been informed that the appropriate person at DCC had not received the original consultation letter to the authority. The letter was sent again on May 29th following a telephone call and we expect to receive a response by the end of this week.
 - b) AVBC had yet to formally confirm whether our plan required a SEA and had told Jane today that they had started looking at it but could not say when the screening process would be completed.
4. **Reports:**
 - a) **Treasurer.** Michael reported that, after paying tonight's room hire we had £867.64 remaining of the grants from DCLG.
 - b) **The Black Swan.** Following the review hearing on May 21st, AVBC had made a decision in favour of the PC and the Black Swan will remain registered as an Asset of Community Value.
5. **Re-writing group:** Muff reported that the group had held 4 meetings in recent weeks to deal with the comments received in the consultation process. Arising from this some changes had been made to the plan. Major changes are that the foreword has gone, the landscape sections have been enhanced with new information and a landscape area map, the community policies have been altered to remove transport issues the plan could not realistically deliver and the neighbourhood area map has been improved. The revised plan and maps had been circulated but due to the size of the files some people had problems receiving them. Dudley suggested the completed files could be put on the PC website to enable easy access for all in due course.
6. **Next steps:**
 - a) **Sustainability grid.** The writing group had started to look at this and Simon had made a good example of VIA Housing Policy H1. John suggested others have a go at this exercise for the remaining policies. Robert and Hazel agreed to meet up with Simon (if he was amenable to this suggestion made in his absence tonight) for this purpose.
 - b) **Basic Conditions Statement.** Muff had adapted a statement from an adopted NDP for Edith Weston in Rutland and this had been circulated. Any comments or suggested amendments would be most welcome.
 - c) **Statement of Public Consultation.** Jane had made a start on a comments summary table and would be adapting a statement from another passed NDP to go with it. The comments from DCC will need to be included and it was felt appropriate to mention that informal comments had been received from Planning Aid England as part of the direct support package from DCLG.

d) Meeting with Bob Keith July 4th. Jane confirmed there is to be a meeting with Bob Keith at Spendlove Farm Cottage at 2.00pm this coming Friday and anyone wishing to join in welcome. The purpose of the meeting is to discuss the next steps, as at a), b) and c) above, and also to discuss the possibility of the plan being screened before it goes to AVBC. The procedure involves Planning Aid arranging for a qualified examiner to carry out a "health check" to make sure the plan is sound and that we have satisfied the basic conditions. Opinion was divided as to the benefits of this process and it was agreed to put it on the agenda for the August meeting.

9. Village Fete. The fete committee had made a stall available for VIA to carry out fundraising for the church and also to display up to date information regarding the plan's progress. John and Muff had attended a village fete in Cheshire recently where one of the stalls gave the participants the chance to pick a bottle of wine if lucky, or a bottle of water, if unlucky. It was agreed to do something along those lines with perhaps 5 good bottles amongst 50 at £1 a go.

10. Any other business. Jane suggested there were two current planning applications to consider locally, AVA/2014/0519 in the Conservation Area, and AVA/2014/0127 in Hillcliffane.

11. The next meeting will be in the Village Corn Store at 7pm on Wednesday, August 6th.

The meeting closed at 8.15pm

Signed as a true and accurate record.

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Date.....