

**HACKNEY CARRIAGE OR
PRIVATE HIRE VEHICLE
LICENCE APPLICATION
FORM**



LICENSING

Town Hall, Market Place, Ripley,
Derbyshire, DE5 3BT
Tel: 01773 570222 ext 1637
Fax: 01773 841343
E-mail: licensing@ambervalley.gov.uk
Web: www.ambervalley.gov.uk

I, _____

of _____

trading as _____

hereby make application for a Hackney Carriage/Private Hire Vehicle* Licence in respect of the under mentioned vehicle of which I am the Proprietor.

Make of vehicle: _____ Model: _____

Reg no: _____ Year of manufacture: _____

Cubic capacity of engine: _____ Chassis No: _____

No of seats (excluding driver): _____

In support of the application I enclose fee, test certificate (if appropriate) and Insurance Certificate.

NOTE: On first licensing the Registration Document will be required (if this is not available, proof of purchase is acceptable, on the understanding that the V5 is produced within 1 month).

I undertake that, in the event of the licence being granted, I shall observe the provisions of the statutes, bylaws and regulations in force in the Borough of Amber Valley.

Amber Valley Borough Council collects personal information when you contact us for any licensing service we provide. We will use this information to provide this service under Article 6(1c) of the General Data Protection Regulations.

The Council may share your information with other members of the licensing section, and the Police. We may also share your information with other officers of the Council and Councillors from the Licensing Board if the application is contentious.

In the pursuance of the prevention or detection of crime, personal details may be released to Government agencies such as Department for Work and Pensions and the Inland Revenue.

Your personal data will be kept for a period in accordance with the Council's document retention schedule.

You have the right to see the personal data we hold about you; if you think it is wrong you can ask us to put it right; if you think that we have no legal grounds for retaining the information you have the right to ask for it to be erased; if there is a query on the accuracy of the data you have the right to ask us to stop processing your information.

The Council's Data Protection Officer can be contacted on 01773 841430 or by email DPO@ambervalley.gov.uk

If you are unhappy with how the Council deals with your personal information you may wish to contact the Information Commissioner. Telephone 0303 123 1113, email – casework@ico.org.uk; web site – www.ico.org.uk

Dated this: _____ day of: _____ 20: _____

Signed: _____

*Delete as appropriate

For office use

Fee:

Insurance Details:

Receipt No:

Date:

MOT expiry date:

Registration document produced:

Test:

Test Report No:

