

APPLICATION FOR DISPENSATION BY A BOROUGH COUNCILLOR

1	Name	
2	Address	
3	Electoral Area you represent	
4	Telephone Number	
5	Nature of dispensation sought	
6	Level of dispensation sought (ie to speak only or to speak and vote)	
7	Relevant Paragraph under which dispensation can be granted (see overleaf)	
8	Please explain why you want this dispensation	
9	Do you wish to attend the Standards Committee or meet the Monitoring Officer to make representations on your application?	
10	Please specify the meeting and date for which the dispensation is to apply or the period to be covered	
11	Details of any position of responsibility/control held on Council (eg Chairman or Vice-Chairman etc)	

Signature:

Date:

A Standards Committee may grant a dispensation in the following circumstances:

1. When so many members of the decision-making body have Disclosable Pecuniary Interests in a matter that it would “impede the transaction of the business”. In practice this means that the decision-making body would be inquorate as a result;
2. That, without the dispensation, the representation of different political groups on the body transacting the business would be so upset as to alter the outcome of any vote on the matter;
3. That the authority considers that the dispensation is in the interests of persons living in the authority’s area;
4. That, without a dispensation, no member of the Cabinet would be able to participate on this matter; or
5. That the authority considers that it is otherwise appropriate to grant a dispensation.

Any grant of a dispensation must specify how long it lasts for, up to a maximum of four years.

The Council has delegated the power to grant dispensations to the Standards Committee or a Dispensations Sub-Committee appointed by the Sub-Committee, or to the Monitoring Officer. Items 1 and 4 will be dealt with by the Monitoring Officer under delegated powers. Parish and Town Councils now deal with their own dispensations and should have arrangements in place to deal with such matters.