

## FORM B

### AUDIBLE INTRUDER ALARMS

#### NOTIFICATION TO LOCAL ENVIRONMENTAL HEALTH AUTHORITY OF INSTALLATION OF A NEW ALARM SYSTEM OR A CHANGE OF ALARM HOLDER

##### IMPORTANT NOTE

Although it was withdrawn on 22 October 2014 following the introduction of new powers (in the Clean Neighbourhoods and Environment Act 2005) for local authorities to deal with noise from audible intruder alarms in their areas, the guidance on minimising annoyance contained within the Code referred to below still stands.

The Act empowers local authorities to designate 'alarm notification areas' in which alarm-holders must nominate a key-holder and notify the local authority of that key-holder's contact details. It also empowers local authorities to enter premises in order to silence alarms where key-holders cannot be reached or where not in an alarm notification area. These powers of entry apply when an alarm has been sounding for 20 minutes continuously, or for 1 hour intermittently, and is likely to cause annoyance to those in the vicinity.

Although Amber Valley Borough Council has not designated any 'alarm notification areas', it is still advisable to follow the guidance in the Code and to complete this form to provide contact details in the event of the alarm malfunctioning.

##### **Notes**

- i The 'Control of Noise (Code of Practice on Noise from Audible Intruder Alarms) Order 1981' (Statutory Instrument 1981 No. 1829) gives guidance on methods for reducing the incidence of nuisance caused by the ringing of alarms. If you permit your alarm to ring unnecessarily action may be taken against you under section 80 of the Environmental Protection Act 1990. It is therefore in your own interest to adhere to the procedures set out in the code of practice, which can still be viewed online.
- ii Paragraph 5 of the code of practice states that the alarm-holder should, **within 48 hours of installing a new alarm system or of taking over an existing one**, notify the local police of the names, addresses and telephone numbers of at least 2 key-holders (please note that Derbyshire Constabulary may now refuse to hold this information). The code also states that the alarm-holders should, **at the same time, notify the local environment health authority that the alarm has been newly installed or that he has taken over responsibility for an existing system** [and that he should tell the local authority the address of the police station to which notification of key-holders has been made.]
- iii This form may be used to notify the local environmental health authority of an existing installation or that a new installation has been made or an existing one taken over. [Form A may be used to give the police details of key-holder arrangements. We also recommend including the key-holder details on this form.]
- iv Section 6 of this form should only be completed if you wish to ask the local authority to agree to a response time of more than 20 minutes (see paragraph 6.2 and 6.3 of the code of practice).

To:  
**Amber Valley Borough Council**

[As the person responsible for the audible alarm system installed at the premises indicated at (2) below, I wish to notify you that I have given the names and addresses of my nominated key-holders to ..... Police Station and that I have signed an undertaking that one or other of my nominated key-holders will always turn out and will take responsibility for silencing the alarm within 20 minutes, or such longer period as may be agreed with you in writing, from receiving notification that the alarm is ringing.]

Please note that Derbyshire Constabulary may now refuse to hold this information

Signature: \_\_\_\_\_

Print: \_\_\_\_\_

Date: \_\_\_\_\_

1. **Nature of installation** (please tick)

New installation

Existing installation

2. **Premises at which the alarm is installed**

Address (including postcode):

\_\_\_\_\_

Occupant's Name:

\_\_\_\_\_

3. **Person responsible for the alarm** (the alarm holder)

Name	Home address (including postcode) and telephone no.	Business address (including postcode) and telephone no.
	Telephone:	Telephone:

4. **Other key holders**

Unless otherwise requested, key holder a. will normally be contacted first. Details of any additional key holders should be added at the end of the form.

Name	Home address (including postcode) and telephone no.	Business address (including postcode) and telephone no.
	Telephone:	Telephone:
	Telephone:	Telephone:

5. **Alarm owner** (if different from 3. – for example, a security company)

Name:

\_\_\_\_\_

Address (including postcode):

\_\_\_\_\_

Telephone:

\_\_\_\_\_

6. **Alarm maintenance contractor** (if different from 5)

Name:

\_\_\_\_\_

Address:

\_\_\_\_\_

Telephone:

\_\_\_\_\_

7. **Automatic cut out device** (see note iv above)

An automatic cut out device has been fitted to the system and is timed to stop the alarm sounding \_\_\_\_\_ minutes after it has commenced ringing.

8. **Response time** (see note iv above) – *if applicable*

- a. I should like to discuss with you the possibility of agreeing a response time of \_\_\_\_\_ minutes. My reasons for wishing an agreed response time of more than 20 minutes are attached.

Signed: \_\_\_\_\_ (Alarm holder)

Print name: \_\_\_\_\_

OR

- b. We agree that the response time to be adhered to in silencing the audible alarm installed at the application address should be \_\_\_\_\_ minutes.

Signed: \_\_\_\_\_ (Alarm holder)

Print name: \_\_\_\_\_

Signed: \_\_\_\_\_ for Amber Valley Borough Council

Print name: \_\_\_\_\_

Date: \_\_\_\_\_

PLEASE RETURN THIS FORM TO:

**Amber Valley Borough Council, Environment Unit (Operations), Town Hall, Market Place, Ripley, Derbyshire DE5 3BT**