



PART 3

Application to vary a premises licence: form of notice to be given to the responsible authorities

Two forms are specified for the purposes of this Part. Form A is to be used where there is only one applicant. Form B is to be used where there are two or more applicants.

Form A

NOTICE OF APPLICATION TO VARY A PREMISES LICENCE

This notice is issued in accordance with regulations made under section 160 of the Gambling Act 2005

Notice is hereby given that:

.....
[Give the full name of the applicant. The name should be the same as that given in Part 1 of the application to vary the premises licence.]

of the following address:.....

.....

.....

.....Postcode.....

[Give the full address of the applicant. The address should be the same as that set out in Part 1 of the application to vary the premises licence.]

the number of whose operating licence is/

who applied for an operating licence on

[Delete as appropriate. Insert the reference number of the applicant's operating licence (as set out in the operating licence). Where an application for an operating licence is in the process of being made, indicate the date on which the application was made.]

has made an application to vary a premises licence of the following type:

.....
[Specify the type of premises licence to which the application relates]

The application relates to the following licensed premises:

.....
.....
.....
.....
.....

[Give the trading name used at the premises, and the address of the premises (or, if none, give a description of the premises and their location).]

Details of the variation sought:

.....
.....
.....
.....
.....
.....

The application has been made to the following licensing authority:

.....
.....
.....

.....Postcode.....

Website :.....
[Insert name of the licensing authority and the address of its principal office, followed by the address of its website]

The current licence holder(s) is/ are:

.....
[Give the full name of the licence holder(s) as set out in the premises licence (if known). Where the applicant is the licence holder, it is sufficient to state "the applicant".]

Information about the application is available from the licensing authority, including the arrangements for viewing the details of the application.

The following person connected with the applicant is able to give further information about the application:

.....
[This entry is optional and is to be included if the applicant wishes to provide the name, telephone number and (if available) e-mail address of a person connected with the applicant who is able to answer questions and provide further information about the application.]

Any representations under section 161 of the Gambling Act 2005 must be made no later than the following date:

.....
[Please insert last day on which representations may be made in relation to the application. The period for making representations is 28 days (inclusive) starting with the day on which the application was made to the licensing authority.]