

**CARAVAN SITES AND CONTROL OF DEVELOPMENT ACT, 1960**

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**Application for a Site Licence**

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To:.....  
[I] [We] hereby apply for a Licence to use the land described below and shown on the attached plan (See Note below) as a site for caravans to be used and laid out as specified below.

|  |   |
|--|---|
| 1. Name and address of applicant .....   |   |
| 2. Applicants interest in the land. (Give particulars of lease of tenancy, if any.)  |   |
| 3. Address or description of site for which site licence is required.  |   |
| 4. Acreage of site   |   |
| 5. Has the applicant held a site licence which has been revoked at anytime in the last three years?                            |   |
| 6. State type of caravan site for which site licence is required:  | *Permanent residential<br><br>*Seasonal, between the following dates in each year ..... |
|  | *For touring caravans only, between the following dates in each year .....              |
|  | *Delete, as inappropriate   |
| 7. State maximum number of caravans proposed to be stationed on the site at any one time for the purposes of human habitation. |   |

**NOTES:** (1) A lay out plan of the site to a scale of not less than 1/500 should be attached showing the boundaries of the site, the positions of caravan standings, and (where appropriate) –

- |   |                   |
|---|-------------------|
| Roads and footpaths                       | Recreation Spaces |
| Toilet blocks, stores and other buildings | Fire Points       |
| Foul and surface water drainage           | Parking Spaces    |
| Water Supply                              |                   |

The plan should distinguish between facilities already provided and facilities proposed.  
(2) A caravan site already being in use or before 9 march 1960 does not give any exemption from the requirement of the 1960 Act that planning permission must be obtained before a licence can be issued.

8. Give details of the arrangements for: - refuse disposal and for sewage and waste water disposal.