

VIA Timetable

Action	Timescale
Parish council agree to support Neighbourhood Plan	14 th November 2012
Public meeting in church to publicise	January 15 th 2013
Steering Committee formation meeting	January 24 th
PC Initial visit to AVBC	February 7 th
Steering Committee meeting – Set up working groups: Economic, Infrastructure and Environmental	February 26 th
First Working group meetings-general ideas	March 6 th & 7 th
PC Formal application to AVBC to define Plan area	March 13 th
Steering Committee meeting – base line buildings survey	March 28 th
Base line information collection	April – May
Working group meetings – base data - housing, business, infrastructure, environment	April 10 th & 11 th
Distributed household letter & carried out building survey	April 14 th – April 30 th
End of advertisement period for AVBC	April 26 th
Steering Committee meeting – planning questionnaire and community involvement	April 30 th
Working group meetings –to help identify Key Issues and options for questionnaire	May 9 th & 16 th
AVBC Main Council meeting	May 15 th
Delegated powers meeting. VIA plan on Agenda	May 23 rd
Distribute flyers for public meeting	May 23 rd – June 8 th
Steering Committee meeting - formulate Options for questionnaire and establish questionnaire working group	May 30 th
Environment and Economic Working Groups meetings – questionnaire and public meeting planning	June 5 th & 6 th
Public meeting in church to update residents, identify key issues and publicise questionnaire	June 19 th
Questionnaire working group	June 23 rd
Steering Committee meeting – finalise questionnaire	June 25 th
Questionnaire Group meetings	July 1 st & July 18 th
Pilot Questionnaire trialled	July 4 th – 18 th
Meeting with Bob Keith, RTPI Planning Aid England	July 3 rd
VIA publicity stall at Idridgehay Church Fete	July 21 st
Steering Committee meeting	July 25 th
Working Group meetings	July 31 st , August 5 th , August 19 th
Distribute questionnaire	August 10 th or as soon after as possible
Steering Committee meeting	August 27 th
Training session with Bob Keith	August 31 st
Collect questionnaires and analyse	From September 6 th to end September
Steering Committee meeting	September 25 th
Questionnaire Group meeting	October 1 st
Questionnaire report meeting	October 9 th
Questionnaire comments meetings	October 14 th and 15 th
Writing group meeting: Prepare Draft Plan policies	October 23 rd
Steering Committee meeting	October 29 th
Writing Group meetings	November 5 th , 14 th , 19 th
Meet Bob Keith to discuss Draft Plan	November 26 th
Meet AVBC planning to informally discuss Draft Plan	November 26 th
Steering Committee meeting	November 27 th
VIA Christmas Social to report questionnaire results and publicise Draft Plan	December 18 th
Meeting with Bob Keith to discuss policies	January 3 rd 2014
Steering Group meeting	January 8 th
Meeting with AVBC to discuss policies	January 16 th
Writing group meeting	January 22 nd
Steering Committee meeting	February 5 th
IAA Parish Council meeting to approve Draft Plan as a basis for consultation	March 12 th
Submit Draft Plan for consultation	March 28 th – May 9 th six weeks consultation period
Drop-in Sessions for local discussion of Draft Plan	April 4 th evening and April 5 th morning
Steering Committee meeting	May 21 st

Writing Group meetings	May 28 th , June 3 rd , June 20 th , June 26 th
Steering Committee meeting	July 2 nd
Idridgehay Church Fete	July 20 th
Steering Committee meeting	August 6 th
Steering Committee meeting	September 23 rd
Steering Committee meeting	October 29 th
Planned Christmas Social	December 10 th
Proposed Social to publicise referendum	when appropriate