

Annual Licensing Report 2017/18

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Foreword by the Chairman



Another year has now passed without there being any major changes in licensing legislation despite the House of Lords reviewing the Licensing Act and making numerous recommendations for change to the Government in 2017. The Government, however, has yet to make any changes in legislation since the recommendations were published.

It is proposed that there will be an extension of licensing hours for the sale of alcohol on licensed premises until 01.00 hours in England and Wales to celebrate the wedding of Prince Harry and Meghan Markle on 19 May 2018. This will benefit all licensed premises in England and Wales which are not normally licensed until 01.00 hours. The extension will be available on Friday 18th and Saturday 19th May 2018.

It is yet to be confirmed whether similar licensing extensions will also be granted for the World Cup this Summer (as was the case in 2014) or for the autumn wedding of Princess Eugenie.

We are all aware of the well-publicised issues relating to child sexual exploitation (CSE) and human trafficking that have occurred throughout the country in recent years. Hackney Carriage and Private Hire drivers are the “eyes and ears” of our community and can form a crucial part in the fight against CSE and human trafficking by providing potentially important information to authorities whenever they see or hear something that appears suspicious or potentially serious.

There is always more that can be done by everyone to help promote a better understanding of this subject and in May 2017 the Council distributed a booklet to all drivers entitled “Say something if you see something”. This booklet gave drivers information on both CSE and human trafficking and contained information on what signs to look out for, what action to take and details of organisations where their suspicions could be reported to.

This year the Council, in conjunction with other Derbyshire authorities, will introduce a mandatory training course for both existing and any future drivers licensed in our area. The course has been produced by Derbyshire County Council’s Safeguarding Children Board and will be delivered by each individual authority. Several dates are available throughout the summer for drivers to attend the training course entitled “Safeguarding Vulnerable People in Partnership with the Transport Sector”.

Section 165 of the Equality Act came into force in April 2017 and places certain duties on drivers of designated wheelchair accessible vehicles, which include:

- To carry a passenger while in the wheelchair

- Not to make any additional charge for doing so
- If the passenger chooses to sit in a passenger seat to carry the wheelchair
- To take such steps as are necessary to ensure that the passenger is carried in safety and reasonable comfort
- To give passengers such mobility assistance* as is reasonably required.

*The Act defines mobility assistance as:

- To enable the passenger to get into or out of the vehicle
- If the passenger wishes to remain in the wheelchair to enable the passenger to get into and out of the vehicle while remaining in the wheelchair
- To load the passenger's luggage into or out of the vehicle
- If the passenger does not wish to remain in the wheelchair, to load the wheelchair into or out of the vehicle.

Drivers are also expected to provide assistance such as folding manual wheelchairs and placing them in the luggage compartment, installing the boarding ramp or securing a wheelchair within the passenger compartment.

The meter should not be left running whilst the driver performs any of the above duties. Drivers of designated wheelchair accessible vehicles must now provide assistance to wheelchair users and are not allowed to charge extra for a fare.

Some drivers may have a medical condition, disability or physical condition which makes it impossible or unreasonably difficult for them to provide the sort of physical assistance which these duties require. If this is the case, the driver will be in possession of an Exemption Certificate which is provided by the Council which will be displayed within the vehicle.

The Council has produced a designated list of all companies within Amber Valley providing a wheelchair accessible vehicle. This list can be viewed on our website via the following link:

<http://info.ambervalley.gov.uk/doccard/docviewer.aspx?docguid+7e84427d7cc41c39dec7ea62f4628e9>

As always, the Licensing Board remains committed to partnership working with other agencies which ensures Amber Valley remains a pleasant and safe place to live and work whilst still offering a vibrant night time economy for both residents and visitors to enjoy in both town centres and rural locations alike.

In my role as Chairman of the Licensing Board, I will continue to ensure that the views and concerns of all residents are considered as well as those of the licensing trade and that all decisions made by the Board are appropriate to the circumstances as well as the four licensing objectives.

The Council welcomes any feedback on this report and the Licensing Team is always available to give advice and assistance on any licensing matter.

Councillor Jackie Cox
Chairman of the Licensing Board
April 2018

Introduction

Amber Valley Borough Council's Licensing Team was formed in 2005 to process and grant licences and notices under the Licensing Act 2003, which has been in force since November 2005.

The 2005 Gambling Act followed, this Act was fully implemented in September 2007.

The Licensing Team deals with liquor licensing, certain gambling matters, (i.e. betting offices, large payment gaming machines, machine arcades etc), sex establishments, scrap metal sites and collectors, charity collections, street trading and taxi and private hire licensing.

Licensing is part of the Council's Regulation Unit and sits within the Community Safety portfolio.

All uncontested applications are granted by officers under delegated powers. The Licensing Board approves all policies and procedures relating to any licensing issue and all contested applications are heard by the Licensing Panel.

Licensing Board

The Licensing Board comprises:

Councillor Jackie Cox (Chairman)

Councillor Angela Ward (Vice Chairman)

Councillor Trevor Ainsworth

Councillor Ronald Ashton

Councillor Marlene Bennett MBE

Councillor Gail Dolman

Councillor Isobel Harry

Councillor Kieran Hill

Councillor Tony Holmes (to May 2017)

Councillor Maurice Neville (from May 2017)

Councillor Valerie Taylor

Councillor David Wilson

Licensing Hearings

The Licensing Board met on 4 occasions during the year (1 more than the previous year) to discuss numerous policy issues in relation to licensing, gambling and taxis.

Three Licensing Panel Hearings (5 fewer than the previous year) have been held to resolve applications where representations have been received from either Responsible Authorities or members of the public.

The Licensing Team

The Licensing Team consists of the Licensing Manager, a Licensing Enforcement Officer (part-time), one full time Licensing Officer and two part time Licensing Officers.

Staff Allocation

Calculation of Full Time Equivalentents: -

Officer	FTE	Licensing/ Gambling	Misc. (Scrap Metal, House to House/ Street Collections etc.)	Taxis
Licensing Manager	1	.50	.05	.45
Licensing Officer	1	.80	.10	.10
Licensing Officer	.50	.40	.05	.05
Licensing Officer	.78 (29 hours)	0	0	.78
Licensing Enforcement Officer	.43 (16 hours)	.10	0	.33
Total	3.71	1.8	.20	1.71

Part I – Licensing Act 2003

Licensing Objectives

The Licensing Act 2003 requires the Council to carry out licensing functions to promote the following respective licensing objectives:

- the prevention of crime and disorder;
- public safety;
- the prevention of public nuisance;
- the protection of children from harm.

Licensing Statement under the Licensing Act 2003

The current policy came into force in February 2015 and is effective for a period of up to 5 years.

This policy will be updated, if deemed necessary, prior to the date of its expiry.

The policy can be viewed on the following link:

<http://info.ambervalley.gov.uk/docarc/docviewer.aspx?docguid=7527c8a3edaf4cd4aaeb8bd9e6ff0ce5>

Licensed Premises Profile

Premises Type	As at 31 December 2016	New licences granted between 01.01.17 & 31.03.18	Surrendered/ Lapsed between 01.01.17 & 31.03.18	As at March 2018
Pubs	203	9	9	203
Registered Clubs	44	0	0	44
Off-licences/Supermarkets	116	6	2	120
Restaurants/ Cafés/Hotels	51	2	3	50
Entertainment/Community Centres	90	0	1	89
Late Night Refreshment	48	0	0	48
Total number of Licensed Premises	552	17	15	554
Personal Licences	1573	116	0	1689

Licensing Activities

This table shows the number of licences the Licensing Team dealt with during the past financial year, the previous 12 months' figures are shown for comparison purposes.

Applications received	1 April 2017 – 31 March 2018	1 April 2016 – 31 March 2017
Personal Licences (alcohol on and off sales)	93	99
Premises Licences (alcohol on and off sales)	13	12
Reviews of Licences	0	0
Club Premises Certificates	0	0
Transfer of Premises Licence	27	27
Variations/Minor Variations of Licences	15	16
Designated Premises Supervisor Variations	101	122
Change Notifications	0	46
Street Collections	72	84
House to House Collections	41	33
Gaming Machine Notifications/Permits	7	6
Gambling Premises Licences	0	0
Licence Surrenders	13	11
Temporary Event Notices	339	307
Revocations of Licence	0	0
Small Society Lotteries	19	30
Scrap Metal Site Licences	2	7
Scrap Metal Collectors Licences	2	6
Driver Licences*	25	145
Vehicle Licences (Hackney Carriages)	124	153
Vehicle Licences (Private Hire)	104	119
Operator Licences*	11	19
Appeals	0	0
Total	1008	1242

*Following the implementation of the Deregulation Act 2015, from 1 October 2015 Hackney Carriage/Private Hire Drivers Licences are now granted for a period of 3 years instead of annually and Operators Licences are granted for a 5-year period as opposed to 3 years.

Complaints

The Licensing Team has received 15 complaints from residents in respect of premises licensed for the sale of alcohol and/or late-night refreshment over the past 12 months (a decrease of 6 on the previous 12 months). All complaints are dealt with directly by the team and have mainly been brought to a satisfactory conclusion.

Where officers fail to reach a negotiation between parties, an application to review the Premises Licence may be made. A review is an option that can be pursued by a member of the public or a responsible

authority; but it is a last resort when all other avenues to resolve complaints have been explored and failed.

Complaint	
Irresponsible drinking	1
Noise	7
Breach of Conditions	1
Unlicensable Activities	2
Anti-social Behaviour	4

The above table relates to complaints made directly to the Licensing Team. Complaints are also made to the Police and the Council's Pollution Team.

Support to Trade/Members of the Public

■ Licensing Web Pages

The Licensing Team frequently updates all information given on the licensing, gambling and taxi web pages. These pages give considerable information on all aspects of licensing including the provision of application forms and guidance notes.

<http://www.ambervalley.gov.uk/business/licenses-and-street-trading.aspx>

■ Electronic Applications

Licensing applications can now be made on-line via the GOV.UK facility.

The number of applications received this way has increased significantly since its implementation several years ago. Most of the applications received electronically are made by members of the public applying for Temporary Event Notices.

■ Personal/Telephone Assistance

The Licensing Team aims to meet the needs of all its customers by treating each application on its own merit within set timescales.

Staff will give full guidance on all licensing applications upon request either via telephone or at the Town Hall, Ripley. The offices are open to the public from 9.00am to 4.30pm Monday, Tuesday, Thursday and Friday and 10.00am until 4.30pm on Wednesdays.

Festivals

■ The Rock and Blues Festival

The Rock and Blues Festival returned to Coney Grey Farm between Thursday 27 July and Sunday 20 July 2017.

- The Indie Tracks Festival

The Indie Tracks Festival was held between 28 and 30 July 2017. This festival was held at the Midland Railway, Swanwick.

No issues were raised regarding either festival; all licensable activities ceased at the appointed times and no complaints were received by the Licensing Team from members of the public after the event.

The Council's Pollution and Food Safety Teams were heavily involved with these events to ensure that public health issues were resolved satisfactorily prior to the events going ahead and noise monitoring took place during the events to ensure that local residents were not disturbed by the events.

Statistical Returns

- Home Office Returns

At the end of each financial year a statistical return is submitted to the Home Office. This is a detailed return providing information on the numbers of different licences issued, surrendered, withdrawn, reviewed etc. It also includes the types of licences, the licensable activities authorised under the licences and those premises where the sale of alcohol is permitted for 24 hours in the day.

Partnership Working

- Violence and Alcohol Licensing Partnership

The Licensing Team is part of the Violence and Alcohol Licensing (VAL) Partnership. The Partnership was set up to reduce alcohol related violence relating to licensed premises, and consists of Amber Valley Borough Council (Licensing and Community Safety Partnership), Derbyshire Constabulary, Derbyshire Fire and Rescue Service, Derbyshire Trading Standards and Derbyshire Council Council's Community Safety Partnership. The Partnership meets on a quarterly basis.

Christmas campaigns are discussed and implemented via the VAL meetings to ensure the festive period is both an enjoyable and safe experience for revellers visiting licensed premises and residents alike.

- Derbyshire Licensing Group

The Licensing Manager attends the Derbyshire Licensing Group meeting on a quarterly basis. The group consists of representatives from all Derbyshire local authorities, the Gambling Commission, Derbyshire Constabulary, Derbyshire Fire Authority, Derbyshire Trading Standards and Safeguarding Children's Board. The purpose of the Group is to:

- (a) ensure that Derbyshire authorities deliver a consistent service under the legislation, and
- (b) provide a forum to discuss any multi-agency issues.

Taxi licensing issues are also discussed at this group meeting.

- Pub Watch Meetings

The Licensing Manager attends the Pub Watch meetings held within Amber Valley to cascade any new pieces of legislation or to be available when requested, for advice and assistance to licensees attending the meetings.

- Multi-Agency Working

The Licensing Team participates in multi-agency work with other Responsible Authorities to ensure the smooth running of all licensed premises.

Both Derbyshire Constabulary and the Licensing Team make routine visits to premises. Infringement Notices are issued to premises where they fail to comply with the 2003 Licensing Act or the conditions attached to their licence. The Premises Licence Holder is also made aware of these infringements, requesting that they assist the Designated Premises Supervisor in their duties.

The Licensing Team has visited a total of 34 licensed premises over the past 12 months (a decrease of 16 premises compared to the previous 12 months) both on proactive and reactive visits.

- Internal Partnerships

The Licensing Team works closely with the Planning, Regulation, Community Safety and Pollution Teams to ensure the smooth operation of licensed premises and taxi operators within the district.

Multi-Agency Enforcement Protocol

The Derby and Derbyshire Licensing Enforcement Protocol is followed in any enforcement duties carried out by the Licensing Team.

The Protocol seeks to build upon the good working relationship which currently exist between the enforcement agencies. All parties recognise the importance of effective co-operation to ensure those with responsibilities under the Licensing Act 2003 understand and comply with the law.

The Protocol can be viewed on the following link:

<http://info.ambervalley.gov.uk/docarc/docviewer.aspx?docGuid=7e56e112f1954d88bce99cde4e90b39>

The Licensing Team also adheres to the Council's Enforcement Policy, which can be viewed via the following link:

<http://info.ambervalley.gov.uk/docarc/docviewer.aspx?docGuid=e6b573d838784810a88ffd1bcded8a8a>

Licensing Officers are authorised to carry out enforcement duties in respect of the following legislation:

- Licensing Act 2003
- Gambling Act 2005
- Health Act 2006
- Local Government (Miscellaneous Provisions) Act 1976

Part II – Taxi Licensing

Hackney Carriage & Private Hire Vehicle Licensing Policy and Guidance Document

The current policy was approved in September 2015 and can be viewed via the following link:

<http://info.ambervalley.gov.uk/docarc/docviewer.aspx?docGuid=09e6b688a4dd48d2801b2c00308c2885>

Guidance notes are also made available to assist both new applicants and existing drivers. These notes can be viewed via the following link:

<http://info.ambervalley.gov.uk/docarc/docviewer.aspx?docGuid=511c376669ea421cbf8648422fbf02cf>

Taxi Licensing Objectives

The Council seeks to promote the following objectives in respect of taxi licensing:

- the protection of public health and safety;
- the establishment of professional and respected hackney carriage and private hire trades;
- access to an efficient and effective public transport service;
- protection of the environment.

Taxi Licensing Activities

All licence holders are required to adhere to the relevant legislation, conditions of their licence and byelaws.

The Council issues vehicle licences for a period of 12 months and in order to be granted a licence or have a licence renewed, each vehicle has to undertake an inspection every 6 months at the Council's approved Vehicle Testing Station.

The vehicle proprietor must make a vehicle test appointment with the Licensing Team. Prior to undertaking the test, the driver must produce the MOT, the Insurance Certificate and pay all the necessary fees.

If the vehicle passes the examination then the driver is issued with a pass certificate and the proprietor is issued with a licence.

No vehicle which has reached the age of 10 years will be granted a licence or have its licence renewed unless in the opinion of an authorised officer such a vehicle is in an exceptionally good condition and is, in the opinion of the Council, suitable in all circumstances for use as a taxi or private hire vehicle. This will be for an extended period of 1 year only. Drivers wishing to extend the above age limits must put their request in writing and this will be placed before the Licensing Board for final determination.

The team issues driver licences for a period of 3 years and before granting a licence it must be satisfied that the applicant is a fit and proper person to hold such a licence and has been authorised to drive a motor vehicle for at least 24 months.

The following criteria are used in assessing the suitability of applicants:

- the completion of an application form (which provides information as to an applicant's history in relation to criminal, driving and licensing matters);
- a full driving licence issued in the UK, European Community (EC) or the European Economic Area (EEA);
- Knowledge Test (see below);
- medical certificate;
- an enhanced Disclosure and Barring Service (DBS) Certificate;
- proof of the right to live and work in the UK.

A driver application pack is available on request from the licensing section or from the Council's website: this includes all relevant information and application forms.

All drivers must confirm that they have the right to work in the United Kingdom prior to the grant/renewal of a licence and any foreign national or applicant who had lived abroad for six continuous months or more within the past five years will be required to produce a document from the relevant Government or Embassy of their country of origin, or last place of residence if more appropriate, which provides a comprehensive criminal record.

It is the Council's policy that all new drivers undertake Disability Awareness Training within one year of obtaining their driver's badge. This training is currently delivered at Ripley Town Hall by an external trainer.

From October 2018 all existing and any subsequent new licensed hackney carriage/private hire drivers must have undertaken a training course delivered by the Council on Safeguarding Vulnerable People in Partnership with the Transport Sector. This training covers child sexual exploitation and human trafficking.

A series of training dates have been arranged during 2018 to ensure all drivers have sufficient opportunity to undertake this training before October 2018.

All new drivers must pass a Knowledge Test prior to obtaining their drivers badge. The test consists of 25 questions with up to 4 marks awarded for each answer: 14 questions are on specified routes within the Amber Valley area, 5 questions on the Highway Code and 6 questions on the Council's Hackney Carriage and Private Hire Policy. A pass rate of 75% must be achieved. The team organised and marked 32 knowledge tests during the past 12 months.

The Licensing Team is always obliged for the assistance given to them by Amber Valley Access Group.

The below chart gives the numbers of licensed drivers, vehicles and operators within Amber Valley.

	As at 31 March 2018	As at 31 December 2016
Licensed Drivers	275	291
Hackney Carriages	139	150
Private Hire Vehicles	102	106
Private Hire Operators	40	40
Total	556	587

Complaints

The Team has dealt with 45 complaints concerning taxis this year (an increase of 2 on the previous 12 months). The Licensing Manager and Enforcement Officer have delegated powers to deal with any minor taxi infringements.

Complaint	
Using an unlicensed vehicle	2
Driver smoking within a licensed vehicle	2
Refuse fare	5
Overcharging of fare	3
Verbal/gesticulating abuse	5
Private Hire Vehicle plying for hire	7
Inconsiderate/illegal parking	6
Dangerous driving	5
Inappropriate behaviour by licensed driver	8
Taxi Policy complaint of incorrect procedures	1
Unroadworthy vehicle	1

Taxi and Private Hire Enforcement

The Council employs an Enforcement Officer to ensure that there is compliance with the legislation and the Council's conditions so that public safety is not put at risk.

The Enforcement officer carries out weekly checks on drivers and vehicles parked on the ranks, 62 routine checks have been carried out since the beginning of the year. (This is a decrease of 254 on last year). Unfortunately the section has been without an enforcement officer due to long term sickness and recruitment issues for approximately 6 months of the past year which reflects the decrease in routine checks being carried out.

The Licensing Board deals with contentious taxi applications and serious complaints/issues relating to licensed drivers.

In February this year, the Council's Enforcement Officer carried out an enforcement spot check exercise with a mechanic from the Council's testing station. Spot checks were carried out on 14 of our licensed vehicles; all vehicles passed road worthiness tests however advisory notices were given regarding minor infringements (i.e. tyre tread and bulbs requiring replacement). These vehicles were subsequently presented to the testing station to confirm that all highlighted defects had been corrected.

This exercise also served as a reminder to drivers that it is their responsibility to ensure that their vehicle is roadworthy at all times.

Taxi Quality Partnership

The Taxi Quality Partnership was formed in July 2009 for the Chairman and Vice Chairman of the Licensing Board and Officers to meet with representatives from the taxi trade. There is no set timescale for these meetings. A meeting will be arranged at the request of any member of the taxi trade.

These meetings provide an opportunity to:

- exchange information;
- raise/discuss concerns;
- consult at an early stage on proposals that affect the trade;
- comment on the service provided by the Council;
- maintain and develop relationships;
- promote the Council's objectives; and
- provide a better understanding between the trades.

In the absence of these meetings, newsletters are distributed to the trade to keep them up to date with any changes in legislation of Council policy.

Part III – Additional Licensing Functions

The Licensing Section also has the responsibility of administering legislation in respect of the Gambling Act 2005, the Scrap Metal Dealers Act 2013, the licensing of Sex Establishments, Street Trading Consents, House to House Collections and Street Collection Permits.

Gambling

Gambling Act 2005 Statement of Principles

The current Gambling Statement of Principles came into force on 31 January 2016 and is effective for a period of 3 years.

The existing statement will be reviewed and updated before being distributed for public consultation during the summer of 2018.

The current statement can be viewed on the following link:

<http://info.ambervalley.gov.uk/docarc/docviewer.aspx?docGuid=67bbec81283a4303901d2908eed1fae9>

Gambling Objectives

The Gambling Act 2005 requires the Council to carry out licensing functions so as to promote the following respective licensing objectives:

- preventing gambling from becoming a source of crime or disorder, being associated with crime or disorder or being used to support crime;
- ensuring that gambling is conducted in a fair and open way; and
- protecting children and other vulnerable persons from being harmed or exploited by gambling.

Gambling Commission Returns

Yearly returns were submitted to the Gambling Commission on the numbers of Gambling Premises and machine permits issued, reviews that are carried out and the number of Occasional Use Notices and Temporary Use Notices issued.

The Licensing Team visited 3 Betting Offices/Amusement Arcades over the past year (the same number as the previous year). These were general routine inspections and there were no problems to report.

As of 31 March 2018, the Council has the following premises licensed under the Gambling Act 2005:

Premises Type	Number
Betting Shops	10
Bingo Premises	2
Family Entertainment Centres	1
Adult Gaming Centres	6

Scrap Metal Act 2013

The Council was given the responsibility of granting and renewing site and collector's licences under the above Act from 1 October 2013.

The Act was introduced in response to the growth in metal theft offences, driven by the increased cost of metal worldwide. Wide ranges of sectors have become victims of metal theft including churches and schools, together with electricity and telephone links.

The Scrap Metal Act 2013 placed a requirement on Scrap Metal Dealers and Motor Salvage Operators to obtain either a licence for operating from a site, or a licence for operating as a mobile collector.

Site Licence

All the sites where a licensee carries on a business as a scrap metal dealer have to be identified, and a site manager named for each site. This licence allows the licensee to transport scrap metal to and from these sites, from any local authority area.

Collector's Licence

This allows the licensee to operate as a collector in the area of the issuing licensing authority. It does not allow the collector to operate in any other local authority area, so a separate licence must be obtained from each council the collector wishes to operate in. The licence does not authorise the licensee to operate a site; to do so they would need a site licence from the relevant authority.

As of 31 March 2018, the Council has the following sites and collectors licensed under the Scrap Metal Act 2013:

Premises Type	Number
Site Licence	8
Collector's Licence	14

The Council's Policy and Guidance document on scrap metal can be viewed via the following link:

<http://info.ambervalley.gov.uk/docarc/docviewer.aspx?docGuid=602fd1e5819f4cf4fadc9bf84b24e4603>

Sex Establishment Licensing

The Council adopted Schedule 3 of the Local Government (Miscellaneous Provisions) Act 1982 on 5 April 2011 to enable the Council to licence Sex Shops and Sex Cinemas within the borough.

As of 31 March 2018, there are no Sex Establishments licensed within the Amber Valley area.

The Council's Sex Establishment Licensing Policy and Procedures can be viewed via the following link:
<http://info.ambervalley.gov.uk/docarc/docviewer.aspx?docguid=ea95b1c0fc2f4fd28a0c89a5af42f25f>

Street Trading Consents

The Council adopted Schedule 4 of the Local Government (Miscellaneous Provisions) Act 1982 with regards to street trading for the whole of its area. The Council designated the following streets as Consent Streets for street trading purposes. The effect of this designation is that street trading on any designated street in Amber Valley is prohibited, subject to legal exemptions, without first obtaining consent to trade from the Council.

Alfreton:

Institute Lane (from High Street to Hall Street)
High Street (at the top of Institute Lane)

Belper:

King Street (the whole length)
Bridge Street (from Long Row to King Street)
Chapel Street (from King Street to New Road)
Strutt Street (the whole length)
Campbell Street (the whole length)
Green Lane (the whole length)
High Pavement (the whole length)
Market Place (the whole length)

As of 31 March 2018, there are no Street Trading Consents within the Amber Valley area.

The Council's Street Trading Consents Policy and Guidance can be viewed via the following link:

<http://info.ambervalley.gov.uk/docarc/docviewer.aspx?docguid=8011f2c0aede4c3a82dc9044e97313c8>

Street Collection Licences

To collect money or sell articles for the benefit of charitable or other purposes on the street in England or Wales a street collection licence is required from the local Council. No licence is required for the collection of money on private land, however the consent of the landowner must be obtained.

The Council issued 72 Street Collection Permits between 1 April 2017 and 31 March 2018.

The Council's regulations in respect of Street Collections can be viewed via the following link:

<http://info.ambervalley.gov.uk/docarc/docviewer.aspx?docGuid=2a9f8c5896e44941a5d3f434ff47556d>

House to House Collections

A house to house licence is required to undertake charitable collections of articles from houses or businesses in Amber Valley for the benefit of a charity or similar purpose.

Collections are regulated by the House to House Collections Act 1939 and part of the proceeds of the collection must go to a charity of similar cause.

The Council issued 41 House to House Licences between 1 April 2017 and 31 March 2018.

A Council's regulations in respect of Street Collections can be viewed via the following link:

Small Society Lotteries

The Small Society Lotteries (Registration of Non-Commercial Societies) Regulations 2007 were laid on 8 August 2007 and came into force on 1 September 2007 replacing the Lotteries and Amusements Act 1976.

This procedure applies to non-commercial societies (i.e. school PTAs) wishing to run small fundraising lotteries.

A small society lottery is one with proceeds of up to £20,000 (of which 20% must go to purposes for which the society is conducted), a maximum single prize of £25,000, and where the aggregate total of the lotteries promoted by the society in a year do not exceed £250,000.

As of 31 March 2018, the Council has 170 valid Small Society Lottery registrations.

Guidance on Small Society Lotteries can be found via the following link:

<http://info.ambervalley.gov.uk/docarc/docviewer.aspx?docGuid=f4c272b428ef4c689749d2dbd54a7e6f>

Draft Forward Work Programme 2018/19

1. Developing the Council's website in respect of licensing functions and ensuring it is updated with new legislation.
2. Convening meetings of the Taxi Quality Partnership and/or keeping the trade informed of any changes in practice or legislation.
3. Draft and consult on the Gambling Policy which must be in force by 31 January 2019.
4. Delivery of the "Safeguarding Vulnerable People in Partnership with the Transport Sector" training to all licensed hackney carriage/private hire drivers.
5. Continued participation with the Violence and Alcohol Licensing (VAL) Partnership.
6. Continued participation with the Derbyshire Licensing Meetings.
7. Continued participation with local pub watch groups.
8. Considering and determining delegated licensing applications within the statutory time limits.
9. Considering and determining delegated taxi/private hire driver's and vehicle licences.
10. Liaison with the Chairman and Members of the Licensing Board regarding licensing matters.
11. Preparation of the Annual Licensing Report for presentation to the Full Council.
12. Preparation of Licensing Reports and convening meetings of the Licensing Board.
13. Preparation of Licensing Reports and convening meetings of a Licensing Panel to consider contested licensing and taxi related hearings.
14. Training new members and ensuring existing members are fully aware of changes in legislation.
15. Completing yearly Gambling statistics and return to the Gambling Commission.
16. Completing yearly Licensing Statistics and return to the Home Office.
17. Other matters as determined by the Board during the year

Contacts

For further information about the role of the Licensing Team or general licensing/gambling issues in general, please contact:

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Email: heather.adams@ambervalley.gov.uk
www.ambervalley.gov.uk