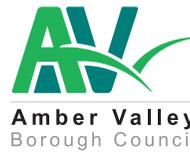
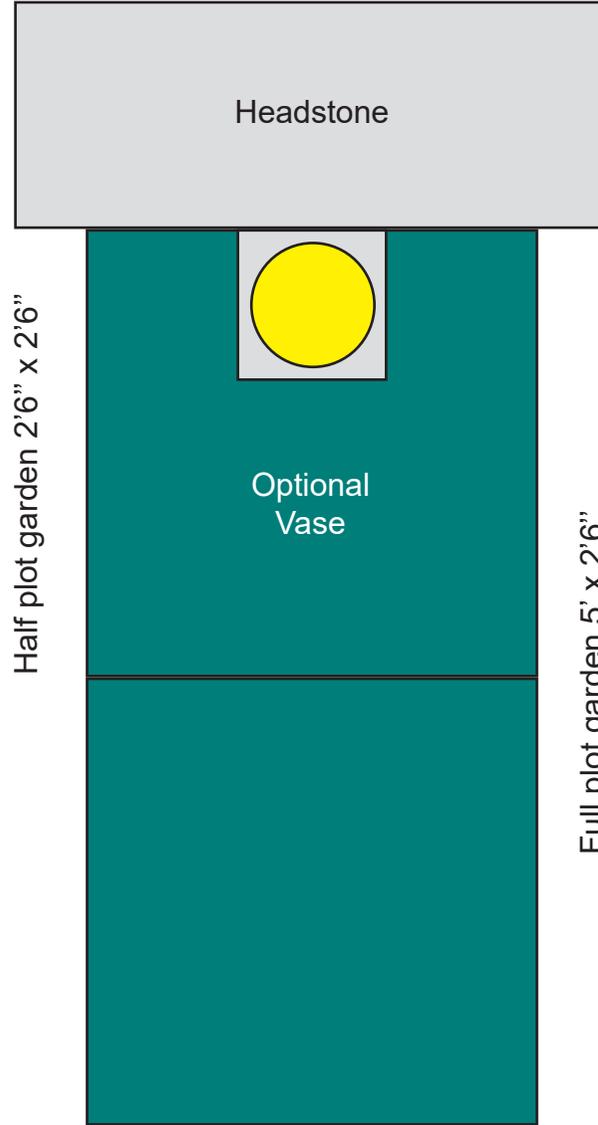


**Amber Valley Borough Council
Landscapes, Growth and Community Safety
Town Hall
Market Place
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Designed & Published by
Amber Valley Borough Council



Garden Permit Application



What is a Garden Permit?

All Amber Valley Borough Council's cemeteries are maintained as traditional lawned areas. After a new burial the grave will be allowed to settle for a period of 6 months and then will be seeded or turfed dependant on the weather conditions. Grass cutting is then carried out on a rolling programme of maintenance.

However, there is an alternative option to keep the grave area as a garden. If the area is kept as a garden it is the owner of the grave who has to apply for a permit and he/she who has responsibility for the maintenance of the garden area. Please note that any grave where the request is not to lawn will be classed as a garden.

Why do I need a Garden Permit?

The Cemetery Guidelines allow a headstone and one vase (300mm x 300mm; 12" x 12") in front of the headstone to be placed on the grave area. This allows for the continued maintenance of the lawned area. If the guidelines are not followed and additional items are put on the grave this prevents our staff from maintaining the grave. The cemetery staff cannot remove items from the grave to cut the grass, consequently the cemetery cannot be maintained to a standard. If you wish to put additional items on the grave or to keep it as a garden you will require a garden permit. The garden permit guidelines apply from year 2000 onwards; any existing graves that are reopened from year 2000 will be subject to the guidelines.

What are the costs?

There is a charge to cover for the administration and monitoring of the service and for the additional staff time to mow around individual gardens rather than continue across the rows. For current charges, please visit our website at www.ambervalley.gov.uk/cemeteries.

This cost is a one-off payment; it is also requested that you contact the office on a yearly basis to re-apply for a permit (no charges).

Garden sizes

2' 6" x 2' 6" (1/2 plot)

5' 0" x 2' 6" (full plot)

These are the measurements immediately in front of the headstone. The gardens must not exceed this area. *see diagram

What can I have on the garden?

Small shrubs, bulbs and spring/summer bedding is acceptable. Only one approved permanent vase in front of the headstone, however an additional temporary vase can be placed on the grave or small ornament but the Council cannot take any responsibility for damage, theft or vandalism to these items.

What is not permitted on the garden?

Edging, fencing, stone or log surrounds, kerb sets or gravel, glass items, slate, chippings, trees or large shrubs will **not** be allowed on graves. The Council reserves the right to remove any of the above if, in their opinion, it is necessary to do so.

How do I apply?

Please complete the attached form and return to the address shown. On receipt of the form an invoice will be raised. On payment of the invoice a permit will be issued to the owner and the staff will be informed at the cemetery.



Please return

I have read and agree to comply with the Garden Permit Guidelines. Please arrange for a garden permit for the following:

Name: _____ (signature of grave owner) Tel: _____

Address: _____

Please tick which option applies: Full plot [] Half plot []

Cemetery: _____ Grave number: _____

Deceased name: _____